

## PhD Degree Checklist (German)

Minimum total credits for PhD entering with an MA degree = 36

Student		ID		Advisor	
---------	--	----	--	---------	--

### Course Requirements in the First Year in the Program (24 credits)

A minimum of six graded courses (24 credits) at the 500 or 600 level. At least five of these (20 credits) must be in German (GER) or be taught under a different prefix (e.g. COLT) by a member of the German Department faculty. The remaining course may be taken in another department of program if it is related to their research projects and with approval from the Graduate Advisor.

Course	Title	Year/Term	Credits
			4
			4
			4
			4
			4
			4

### Course Requirements in the Second Year in the Program (24 credits)

A minimum of 6 courses (24 credits) at 500 or 600 level (excluding 601, 603, 605, 609) taken with P/N registration in German (GER) before defending dissertation. Up to two of these courses may be taken from another department if the courses are related to their research projects, with the approval from their Graduate Advisor, and approval from the course instructor for P/N registration.

Course	Title	Year/Term	Credits
			4
			4
			4
			4
			4
			4

### Additional Coursework (12 credits)

Students must submit an approved Independent Study Agreement for GER 601, 603, 605, 609, each time they enroll for these (repeatable) courses.

Course #	Title		Credits
GER 601	Research	a 1-credit advising tutorial in the second quarter of the first year (see "Mentoring") and a 1-credit Portfolio Paper advising tutorial during each of three terms between the second and eleventh quarter	2
GER 609	Pedagogy	a 1-credit course taken in each of the first twelve terms	6
GER 610	Teaching Methods	to be taken in the Fall of first year	4

## Requirement for Graduate Employees

Students must be enrolled for a minimum of two regularly scheduled GER graduate courses, or graduate courses in other departments or programs, according to these Ph.D. degree requirements, plus the pedagogy colloquium (GER 609), for each term of any GTF appointment within the department prior to the term in which Comprehensive Exams are taken. The pedagogy colloquium requirement remains in force during and beyond that term until students have earned 6 credits of GER 609.

## Requirement for ALL Graduate Students in the Program

GPA must remain 3.5 or higher throughout a student's time in the program.

## Length of Study

The program is designed so that students can complete the required graded coursework, pass the exams, and submit the prospectus within 5 academic terms, excluding summer terms. Students are encouraged to gain teaching experience while studying for the degree. They are also encouraged to spend at least one year of study and/or research in a German-speaking country. Information and guidance on applying for major grants is available.

## Mentoring

Incoming students will meet with the Director of Graduate Studies (DGS) twice during the first term—once in the beginning, once towards the end—to discuss program requirements and general questions about graduate study in the department. As part of the second meeting the DGS assigns each student a faculty mentor for the subsequent term (Winter), with whom the student will register for 1 credit of GER 601. This mentor will meet with the student 4 times during Winter term, to develop a personal reading list, and engage him/her in intellectual exchange. The mentor will help the student assemble a committee which may, but need not, include the mentor him/herself. The initial two members of the student's committee should be determined by the beginning of Spring term. During the Spring Conversation, both of these faculty members will meet with the student to discuss the student's submitted statement.

## Professional Training Beyond Coursework and Teaching

Each year the Department offers a broad variety of lectures, conferences, and workshops. These extracurricular events are essential for the professional training of our graduate students, who are therefore expected to attend.

## Spring Conversation

By the end of week 2 of Spring term, all first-year PhD students will submit to their committee and the DGS a "Spring Conversation Starter" (SCS). This written piece of about 2-3 pages need not follow a fixed format but will describe the student's intellectual activity over the past year and sketch a possible path for the coming year. Areas to touch on might include the student's intellectual interests and ambitions (extant or newly discovered), important intellectual experiences of the past year, discovery of particular authors or works during that time, reports on conferences or other public events they attended and/or to which they contributed, their plans for remaining coursework, portfolio paper experiences, the status of their thesis or dissertation project and what they hope to achieve in the coming year. By week 5 students will meet with their assigned mentor and the suggested second committee member to discuss the SCS. The DGS may participate in these meetings as needed.

## One 25-28 Page Portfolio Paper

Paper due by the end of spring term of first year.

Topic	
Course/Instructor	

The Portfolio Paper must ultimately be submitted to a scholarly journal or proposed essay collection or proceedings volume prior to the defense of the dissertation.

## Foreign Language Proficiency

Two years or equivalent of foreign language besides English and German.

Language	
How was requirement met?	
Approved by	

## PhD Exam Committee Members

The student must have arranged this committee by the end of spring term of their first year.

Faculty Type	Committee Members
Tenure-Track Faculty Member	
Tenure-Track Faculty Member	
Tenure-Track Faculty Member	

## PhD Written Examinations

The written exam will consist of three separate eight-hour tests, each of which will focus on a critical literary-historical or literary-critical category. The student's reading list for the exam will be based on texts discussed in his/her courses and other texts agreed to by the committee to form three distinct areas of focus. These areas are also intended to form the basis for designating areas of specialization in research and teaching in the context of professional development. If one section of the written examinations is unsatisfactory, the committee may recommend that the student retake that section (with a new set of questions). If more than one section of the exam is unsatisfactory, the student will not continue in the program.

Exam	Date Completed
Written Test 1	
Written Test 2	
Written Test 3	

## PhD Oral Examinations

Within two weeks of the written exam, the student must pass a 60-90 minute oral exam, which will further explore the topics on the written exam and other aspects of the reading list. This oral examination will conclude with the student's brief presentation of a preliminary dissertation topic.

Exam	Date Completed
Oral Exam	

## Dissertation Committee

Within two weeks of passing the oral examination, the student report their choices for their dissertation committee members. Three committee members (including the director) must be from the Department of German and Scandinavian, and at least one committee member must be a senior faculty member. The fourth committee member must be from outside the Department of German and Scandinavian. All committee members must be members of the Graduate Faculty. This committee may include the same members as the Exam Committee.

Graduate Faculty	Department	Committee Members
Dissertation Director	GER	
Faculty Member	GER	
Faculty Member	GER	
Non-GER Faculty Member		

## Prospectus

By the end of the term following the passage of the exams (excluding summer), the candidate must submit and defend a prospectus of the planned dissertation to their Dissertation Committee. All committee members must approve the prospectus (and sign the PhD student activity form) before the candidate can proceed with the dissertation. The text of the prospectus should be approximately ten pages in length, and a bibliography must be appended to the text. After the prospectus defense—including in the case of a successful and approved defense—the committee may suggest revisions. The dissertation director will supervise these revisions, which must be completed to the satisfaction of the entire committee by the end of the first month of the following term.

Tasks	Date Completed
Prospective Submission	
Prospectus Defense	
Revisions	

## Advancement to Candidacy

Advancing to candidacy requires the satisfactory completion of:

1. Written exam
2. Oral exam
3. Language requirement
4. Minimum of 1 year of college-level teaching in the Department of German and Scandinavian
5. Prospectus (and approved defense of prospectus)

Each candidate must file the form for advancement to candidacy with the Division of Graduate Studies.

## Dissertation Credits

Once students have advanced to candidacy, i.e., after they have passed their Comprehensive Exams, they must earn at least 18 credits in GER 603 (Dissertation) prior to defense of the dissertation. After the examinations, three credits of GER 603 are the minimum required each quarter to maintain enrollment in the program.

Course	Year/Term	Credits
GER 603		
GER 603		
GER 603		
GER 603		
GER 603		
GER 603		
TOTAL DISSERTATION CREDITS:		18

## Dissertation Writing Colloquium

All students who have passed their Comprehensive Exams and who are present in the Eugene area participate in a monthly Dissertation Writing Colloquium. At each meeting of this not-for-credit colloquium one student presents dissertation-relevant material, preferably recent writing. The Dissertation director of the student presenting and/or other committee members and faculty will attend as available.

## Oral Defense

The department recommends that the candidate defend the completed dissertation (ca. 200 pages) within two years after passing the written and oral examinations. Graduate School regulations require that the candidate defend the dissertation within 7 years from the first period of residency as a PhD student. General requirements for the thesis and information on style are found in the "Thesis and Dissertation Style and Policy Manual" that may be downloaded from the Graduate School website. The references and works cited are to be listed according to the current MLA Style Manual.

The dissertation is usually written in English, but students may petition the Graduate School for permission to write it in German.

The candidate must pass the final oral examination, or defense of the dissertation, in order to be awarded the degree. The candidate must submit the penultimate draft of the dissertation to the Doctoral Committee, one copy for each member, no less than 4 weeks before the defense is scheduled.

Title of Dissertation	
Date of Defense	
Time of Defense	
Location of Defense	

**Year 1**

<b>Term</b>	<b>Courses</b>	<b>Credits</b>
Fall		
Winter		
Spring		
<b>TOTAL</b>		

<b>Term</b>	<b>Courses</b>	<b>Credits</b>
Summer		

**Year 2**

<b>Term</b>	<b>Courses</b>	<b>Credits</b>
Fall		
Winter		
Spring		
<b>TOTAL</b>		

<b>Advisor Signature</b>		<b>Date</b>	
------------------------------	--	-------------	--